

## For Managers and Recruiters Ordering on Behalf of His/Her Staff

For those purchasing self-study for his/her staff, we have a new registration process!

- Order the self study course like normal, though our website. On the Course page, **Enable Employee Registration must be checked (see image below).**



**Slater All Lines Insurance School**  
Pre-License Education and Continuing Education

Live-Lecture Classes | Online Self Study Courses | Certifications | Surety Bonds | Credit Insurance | Continuing Education Courses

**All Insurance Lines Online Self Study ( L/D/P/C )**  
\$225.00

Each study package comes with a 90-day access pass to our Online Classroom where you will find hundreds of insurance practice exam questions and reading tutorials to help you prepare for the state exam. You're given immediate access to our Online Classroom once your purchase is complete.

*If you need to purchase classroom access for someone other than yourself, you MUST check the box below to enable employee registration. After you complete your purchase, you will be able to log into the Online Classroom and assign this course to your employee/staff.*

**ENABLE EMPLOYEE REGISTRATION:**

- Once your order is completed, you will receive two emails: one is a receipt and one is about Your Account, which contains your login credentials to the Online Classroom.
- Log into the Online Classroom, then click on the **Employee Registration link**. This is where you will add the name of your student(s).



**Insurance School**  
Pre-License Education and Continuing Education

My Classroom | **Employee Registration** | Classroom FAQs | Log Out

To assign this course to your employee, add their information under the Add New User section (image below). Once you enter his/her name and email address, click the Add Users button. This will automatically register the student for the course you purchased and will send the student an email containing login credentials for the Online Classroom. That's all you need to do!

FIRST NAME	LAST NAME	EMAIL	ACTION
<input type="text" value="First Name"/>	<input type="text" value="Last Name"/>	<input type="text" value="Email"/>	<a href="#">Clear</a>

[Add more](#) [Add Users](#)

- **NOTE:** Depending on how many registrations/licenses you purchased, you can add multiple users by clicking the Add More button. For example, if you purchased three registrations/licenses for the Life and Disability Self Study Course, you can add all of your staff's names on this Employee Registration page:

Once you have added your student(s), this Employee Registration page will then show you a list of those who are currently enrolled (see below).

- If you need to purchase additional registrations/licenses for other students after your initial purchase, you can click the Add New Users link to be taken back to Slater Insurance School's main website to purchase another license.

Users Registration Left: 0

[Add New Users](#)

### ENROLLED USER DETAILS

Show

Search

#### Users

NAME	EMAIL	ACTION
Test test	test@gmail.com	<a href="#">Remove</a>
Test1 test	test1@gmail.com	<a href="#">Remove</a>
Test2 test	test2@gmail.com	<a href="#">Remove</a>